

# ANANDADHARA DISTRICT OFFICE

DISTRICT MISSION MANAGEMENT UNIT & DISTRICT RURAL DEVELOPMENT CELL  
JALPAIGURI ZILLA PARISHAD

Unnayan Bhaban Shibaji Road, Hakim Para  
Post & Dist-Jalpaiguri. Pin 735101

Email-pddrdc-ijp@nic.in  
Phone-03561-230673/226989

Memo No. 13/Estt

DMMU/JAL

Dated: 8.6.2017

## 2<sup>nd</sup> Call TENDER NOTICE

Sealed Tender is hereby invited by the undersigned from authorized and registered training agencies, Individual qualified Trainers having experience, NGOs having experience to coordinate skill development training for Women Self Help Group in rural areas of Jalpaiguri District comprising seven blocks viz Jalpaiguri Sadar, Rajganj, Maynaguri, Dhugguri, Matiali, Nagrakata and Mal.

The Agency should be either a registered NGO with Income Tax Exempt Certificate under section 12 AA of the Income Tax Act, 1961 & 80G. NGOs registered under FCRA may get preference.

Or the agency should be an empanelled agency under West Bengal Swaroggar Corporation or SHG & S.E Dept or PBSSM or DIC or Khadi O Gram Udyog or N.C.V.T or D.R.D.Cell and must having adequate credential of coordinating skill training in respective trade for SHGs.

In case of individual trainer the trainer should have at least Bachelor Of Fine Arts Degree from a recognized Institute as well as credential. Or the trainer must have senior diploma in Art and Crafts (Minimum 6<sup>th</sup> Year) and having adequate experience to coordinate training and exhibition under any Government Establishment.

The Agency has to enclose their trade license, bi laws (if applicable), I.T Return of last financial year, Service Tax, P-Tax Clearing Certificate. (Not Applicable for registered NGOs)

The Agency has to enclose their last 03 years' audit report, credentials, (Self attested photocopy) along with Tender Papers. Tender papers have to be purchased from the office of the undersigned by Cash. Total Amount of Tender forms is Rs 300.00/- (Rupees Three Hundred Only). Tender papers will be sold on 22<sup>nd</sup> June 2017 from 11am to 4.00 PM.

The interested agency has to deposit earnest money Rs 4,000/- (Rupees Three Thousand only) in the form of Bank Draft in favour of ADMD, DMMU, Jalpaiguri along with the Tender Papers and same amount will be released after finalization of Tender.

The Tender Papers have to be dropped coming in person on 27<sup>th</sup> June 2017 within 2.00 PM in the drop box of the office of the undersigned at Shibaji Road, Hakim Para, Jalpaiguri in the prescribed format (Annexure-I and Annexure-II, Annexure-III). The tender will be opened on the same date at 2.30 PM in front of all the bidders.

The D. R. D. Cell authority does not bind itself to accept the lowest rate but reserve the right to accept any rate and to *reject any/all* the tenders without assigning any reason. Agency having experience in dealing with same kind of work under Government Department will get privilege.

For detail information please check website. [www.jalpaiguri.gov.in](http://www.jalpaiguri.gov.in).

ADDL DISTRICT MISSION DIRECTOR, DMMU JALPAIGURI  
& PROJECT DIRECTOR, DISTRICT RURAL DEVELOPMENT CELL

